

BARTOW COUNTY SADDLE CLUB  
P. O. BOX 542  
CARTERSVILLE, GEORGIA 30120

REVISED: April 8, 2003

BY-LAWS OF THE BARTOW COUNTY SADDLE CLUB

PREAMBLE

To inculcate and stimulate love of horses and of the outdoors, we unite to form the Bartow County Saddle Club for the enjoyment of all residents of the County.

ARTICLE I

NAME:

- Section 1 – The club shall be known as the “Bartow County Saddle Club”.
- Section 2 – The headquarters of the club shall be at the club house grounds.
- Section 3 – The club will be a non-profit organization operated exclusively for the enjoyment of the club members and their families, and to be a good citizen to the community.
- Section 4 – In the event the club is dissolved and after discharge of all its liabilities, the remaining assets of the club, (property & building) will be given to the members in good standing at the time of dissolving at the rate of one share per year per paid member of continuous membership (single membership to be one share and family membership to be two shares).

ARTICLE II

COLORS:

- Section 1 – The colors of the club shall be white shirts, purple and gold emblems. Hats shall be white and trousers of own choice. All shall be western in design.

ARTICLE III

MOTTO:

- Section 1 – Rise high in the saddle.

ARTICLE IV

MEMBERSHIP:

- Section 1 – Membership shall be open to individuals and families who are interested in horses and riding, subject to the approval of the Membership committee.
- Section 2 – Prospective members must be proposed by one member in good standing and co-signed by another member in good standing.
- Section 3 – New membership will be tentative for 30 days until findings of the membership committee is returned to the president.

## ARTICLE IV (continued)

### MEMBERSHIP: (continued)

#### Section 4 – Requirements for continuous active membership:

- A. All members as deemed physically (health, job or family condition) able to attend meetings or perform duties must abide by the following rules.
  - 1. Must work on grounds, concessions, committees or other formed groups of activities for a minimum of 10 hours for a single member or 20 hours for a family membership. Hours worked will be logged by the individual member in a book located in the club house.
  - 2. Must attend at least 25% (3) of the monthly club meetings per year.
- B. Effective date to begin will be January of 1996.
- C. Each following year in January, the board of directors will meet and evaluate all active members. Those deemed physically (health, job or family condition) able to attend meetings and to work and have not met their requirements, will be identified at the next regular club meeting. The club membership present at that meeting by majority vote will have the power to remove membership from the club.

#### Section 5 – Inactive Membership

- A. A club member in good standing who wishes to remain in the club as an inactive member may do so by written request to the club and voted so by the majority of the membership at the next club meeting.
- B. Inactive members will have no voting rights.
- C. Years of active membership will be frozen as of the year the member becomes inactive as it relates to shares of ownership if the club is dissolved.
- D. Dues will be the same as active members, but not responsible for the meetings or work.
- E. An inactive member can move back to the active status by written request to the club and approval by the majority vote of the membership at the next club meeting.

## ARTICLE V

### ENTRANCE FEES AND DUES:

#### Section 1 – An entrance fee of \$10.00 per family to be paid in advance when joining the club.

- A. Effective 1-1-87, dues for a family rate will be \$24.00 per year, single rates to be \$12.00 per year. Dues will be due and payable on January 1st of each year.
- B. Any member who is delinquent in dues as of March 1, will be dropped from the membership roster. The December newsletter will serve as official notification that the yearly dues are due. No reminder letter or notification of termination of membership will be sent.
- C. In case of death in immediate family of any member in good standing, flowers will be sent by the club.
- D. When a member of a family in good standing reaches the age of 18 years, they will be required to hold a single membership and pay the necessary dues. However, they will not have to pay an entrance fee. The only exception to the above age is being a full time student living at home.
- E. The membership committee must evaluate the prospective members within 30 days and return their findings to the president. If found not worthy of membership, all fees will be returned.

## ARTICLE VI

### OFFICIALS:

Section 1 – Officers of the club shall be a President, Vice President, Secretary, Treasurer, Parliamentarian, and seven (7) Directors. President, Vice President, Secretary, Treasurer and Parliamentarian serve for twelve (12) months, retiring President to serve one (1) year on the Executive Board.

- A. The executive Board shall consist of the President of the club and seven (7) directors, the President being the presiding officer with no vote unless there is a tie. A quorum must be present. Meetings are called as needed by the President.
- B. Election of Officers shall occur at the October meeting of each year.
- C. A nominating committee of no less than three (3) active members will be appointed by the President to bring a slate of proposed officers and directors to the September meeting. If all positions do not have nominations, nominations will be accepted from the floor for the vacant positions only. The list of nominees will be posted for 30 days and included in the newsletter. To be considered for elections, each nominee must have a minimum of twelve (12) months of "Active Membership" by the election meeting.
- D. Balloting at the election in October will be at the discretion of the President. Votes will be counted by the President and verified by the Parliamentarian. A simple majority denotes the winner. Voting may be called on a slate of officers, or by an individual office. Nominations may be made from the floor under Robert's Rules of Order.

## ARTICLE VII

### DUTIES OF OFFICIALS & COMMITTEES:

#### Section 1 – Officials

- A. President – Shall perform such duties as customarily performed by like officials of corporations and similar associations. He shall be accorded the respect due this office. Shall preside over all club meetings including special meetings and executive board meetings. In the event of his absence, the president should have his vice president or someone designated to preside over meetings.

There shall be the following standing committees:

1. Finance, advertising sales, etc.
2. Horse shows
3. Concessions
4. Membership \* (secret)
5. Nominating
6. Grounds and building
7. Trail Rides
8. Publicity ~
9. Association directors
10. Chaplain
11. Flowers
12. Any special committee

Shall name chairmen for the above committees.

- B. Vice President
  1. In the absence of the President, the Vice President shall preside at all meetings of this club and Executive Board. He shall also perform such other duties as usually pertain to that office, or as may be assigned him by the president or executive board.

## ARTICLE VII (continued)

### DUTIES OF OFFICIALS & COMMITTEES: (continued)

#### C. Secretary

1. Shall take notes and maintain a record of official business transacted at all club meetings.
2. Notify members of meetings, rides, or other special events or activities.
3. Welcome by letter all new members and provide them with club requirements and a copy of by-laws. The prospect will be considered a member only after authorization that the prospect has met the clubs requirements in regard to approval of the membership committee, dues, & fees.
4. Discharge any other secretarial duties as directed by the president.

#### D. Treasurer

1. Receive all funds paid to this club and deposit the same in the official depositories and disburse same on order of the executive board. He shall countersign all checks. His accounts and books shall at all times be open to the inspection of the President, the Executive Board, and authorized auditors. He shall make a report at annual meetings of the club and at such other times as the President or Executive Board may require.
2. The Treasurer shall give bond in such form and amount as may be required by the executive board at the club's expense.
3. Maintain a current roster of the membership of the club, to include address and telephone numbers.
4. Collect and maintain a record of entrance fees and dues of each member.
5. Notify each member by statement when his dues will become due.

#### E. Parliamentarian

1. Shall act as an adviser to the President in all matters of parliamentary procedures pertaining to the club, according to the "Robert's Rules of Order".

#### F. Executive Board

1. Shall determine the policies and activities of the club, approve the budget, approve all bills, take council with the committees, and have general management of the club.
2. Minutes of each Executive Board meeting shall be kept by one member appointed by the President.

#### G. Committee Chairman

1. Call and conduct all meetings pertaining to committee work.
2. Discharge any and all other duties pertaining to committee work, as directed by the President.

## ARTICLE VIII

### MEETINGS:

Section 1 – The club shall meet at least once monthly at a time and place to be designated by the president.

## ARTICLE IX

### RIDES:

Section 1 – Regular rides shall be scheduled not more frequently than twice monthly. Such rides scheduled for a specific date and time shall be postponed one week in case of inclement weather.

## ARTICLE IX (continued)

### RIDES: (continued)

- Section 2 – Special rides, in addition to the above, may be scheduled when approved by a vote of two-thirds 2/3 of the members present.
- Section 3 – A trail boss shall be selected before the ride by the chairman of the Trail Ride Committee. Members participating in the ride are subject to his orders. The trail boss and assistants will wear identifiable arm bands.
- Section 4 – These precautions shall be taken during each ride to insure the maximum safety of all individuals.
- A. Members shall ride no more that two abreast facing on-coming traffic.
  - B. Two members shall be designated by the trail boss to proceed and two to follow the main body by a minimum of 150 yards to caution automobile drivers of the riders when riding on main roads when conditions warrant.
  - C. The speed of the main body shall be determined and regulated by the trail boss.
  - D. During halts for rest periods, or for other purposes lasting over two minutes, all horses and riders will clear the road.
  - E. The use of intoxicants and the carrying of weapons during rides is prohibited.
  - F. The use of profanity and abusive language will not be tolerated. Offenders will be asked to leave the ride.
  - G. A minor under 12 must be accompanied by an adult who has accepted responsibility for the minor.

## ARTICLE X

### CONDUCT:

- Section 1 – Club members are expected to conduct themselves in an exemplary manner at all times. They shall respect the rights and property of others during all rides.

## ARTICLE XI

### TERMINATION OF MEMBERSHIP:

- Section 1 – Any member in good standing desiring to terminate membership and leave the club may do so, provided all dues to the club are paid and a written request is sent to the President or Secretary expressing a desire to do so.
- A. Any member who has terminated membership and left the club in good standing may be reinstated within 12 months with a written request, no charge of entrance fee.
  - B. Members in good standing who feel other members are not abiding by club rules must submit the problem in writing to the Board of Directors. The Board will evaluate the concern and if they feel is founded, the President will present the problem to the membership at the next club meeting.
  - C. Membership in the club may be terminated for deliberate violation of club rules and for conduct unbecoming a club member, by a vote of two-thirds of the members present.

## ARTICLE XII

### SPECIAL CIRCUMSTANCES:

- Section 1 – When a ride is scheduled for Sunday Morning, worship services will be held.

ARTICLE XIII

**VOTING:**

Section 1 – Single membership will have one (1) vote. Family membership shall be two (2) votes. These voting privileges are for regular or called meetings only.

**FINAL:**

**BY-LAWS ARE SUBJECT TO CHANGE BY A TWO-THIRDS (2/3) MAJORITY VOTE OF CLUB MEMBERS PROVIDED PROPOSED CHANGES HAVE BEEN POSTED FOR A PERIOD OF THIRTY (30) DAYS.**